



# CITY OF LODI COUNCIL COMMUNICATION

**AGENDA TITLE:** Adopt a resolution approving specifications, authorizing advertisement for bids, and further authorizing the City Manager to award or reject all bids for the purchase of a heavy-duty electric floor scrubber (not to exceed \$12,000)(P&R)

**MEETING DATE:** November 17, 2004

**PREPARED BY:** Parks and Recreation Director

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**RECOMMENDED ACTION:** That the City Council adopt a resolution approving specifications, authorizing advertisement for bids, and further authorizing the City Manager to award or reject all bids for the purchase of a heavy-duty electric floor scrubber for the City's recreation facilities, in an amount not to exceed \$12,000.

**BACKGROUND INFORMATION:** For several years, the Parks Division has been responsible for floor maintenance of hardwood basketball courts and other recreation-use facilities at the Grape Festival and National Guard Armory. Regular cleaning of the hardwood floors is critical to prolonging the life of the finished surfaces while upkeep of other areas is an essential part of providing clean facilities for public use.

The Division currently uses a small electric floor scrubber which is capable of cleaning one basketball floor before requiring a battery recharge. Further, it requires frequent transport back and forth between the Grape Festival and the National Guard Armory.

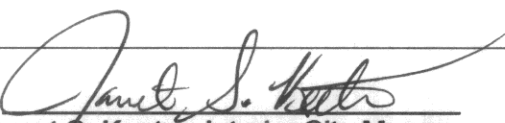
During 2002 and 2003, staff used a floor scrubber that had been provided to the Parks and Recreation Department as part of a donation of various indoor sporting and athletic facility equipment from Dave Vaccarezza (ref. City Council meeting minutes of February 6, 2002). That equipment was returned to Mr. Vaccarezza earlier this year. However, having the second machine eliminated the need for equipment transport between facilities and allowed staff to perform more frequent cleanings, thus extending the life of the floors and deferring the need for expensive hardwood floor resurfacing.

The Boosters of Boys/Girls Sports Organization (B.O.B.S.) has generously offered a grant of \$3,500 to help fund the purchase of a second scrubber, while the Electric Utility Department has also generously agreed to provide funding of \$5,000 toward the purchase because today's scrubbers have a 36V electric system producing up to 30% more productivity.

Staff has identified two makes of floor scrubbers which would fit ideally with the facilities and would be most efficient for staff's use. It is therefore staff's recommendation that the City Council authorize the Department to advertise for bids, and further authorize the City Manager to award or reject bids up to an amount of \$12,000.

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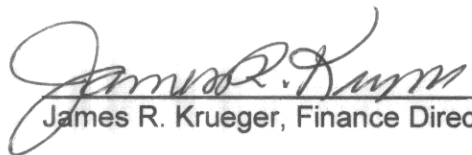
APPROVED:

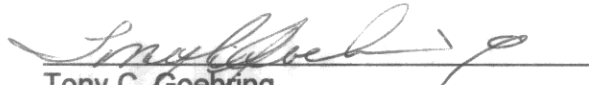
  
Janet S. Keeter, Interim City Manager

**BID OPENING:** December 1, 2004

<b>FUNDING:</b>	B.O.B.S. Organization Grant	\$3,500
	Electric Utility Department Grant	\$5,000
	Parks and Recreation Capital Account	\$3,500
	Estimated Cost:	\$12,000

**Funding Approval:**

  
James R. Krueger, Finance Director

  
Tony C. Goehring  
Parks & Recreation Director

  
Alan N. Vallow  
Electric Utility Director

TCG/ANV:tl

Attachment: Specifications

Prepared by Duane Wright, Parks Supervisor

cc: City Attorney  
Electric Utility Director  
B.O.B.S. Chairman  
Purchasing Officer

**Specifications for Floor Scrubber**

**Exceptions**

**Model Type**

- Rider

**Cleaning Path**

- Not less than 28 inches

**Solution Tank**

- Not less than 29 gallons

**Recovery Tank**

- Not less than 30 gallons

**Brushes**

- Not less than two brushes not less than 14 inches

**Brush RPM**

- 300 rpm

**Brush Pressure**

- Variable pressures 0-230 lbs.

**Drive Motor**

- not less than 1 HP

**Vac Motor**

- 0.75 3-stage

**Electrical**

- 36 volt (6) batteries

**Charging system**

- battery charger

**Warranty**

- Not less than 10 year on poly parts
- Not less than 3 years limited on other components

**Manuals**

- Parts
- Service

**Extras**

- One case of pads for hardwood floors
- One case of pads for cement floors
- Five gallons of cleaning solution
- One year service contract

**New/Demo**

- New
- Demo unit not less than a year old
  - New brushes
  - In like new condition
  - Full like new warranty

RESOLUTION NO. 2004-242

A RESOLUTION OF THE LODI CITY COUNCIL APPROVING SPECIFICATIONS,  
AUTHORIZING ADVERTISEMENT FOR BIDS, AND FURTHER AUTHORIZING  
THE CITY MANAGER TO AWARD OR REJECT THE BIDS FOR THE PURCHASE  
OF A HEAVY-DUTY ELECTRIC FLOOR SCRUBBER, NOT TO EXCEED \$12,000

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WHEREAS, the Parks Division is responsible for the floor maintenance of the hardwood basketball courts and other recreational-use facilities at the Grape Festival and National Guard Armory; and

WHEREAS, regular cleaning of the hardwood floor is critical to prolonging the life of the finished surfaces while upkeep of other areas is an essential part of providing clean facilities for public use; and

WHEREAS, the Parks Division currently uses a small electric floor scrubber, which is only capable of cleaning one basketball floor before requiring a battery recharge; and

WHEREAS, staff is required to transport the scrubber back and forth between the Grape Festival and the National Guard Armory; and

WHEREAS, the Boosters of Boys/Girls Sports has offered a grant of \$3,500 and the Electric Utility Department has offered to provide funding in the amount of \$5,000 toward the purchase of a second scrubber; and

WHEREAS, staff has identified two makes of floor scrubbers that would be ideal for the facilities and, therefore, recommends going out to bid and requests that the City Manager be authorized to award or reject the bids up to an amount of \$12,000.

NOW, THEREFORE, BE IT RESOLVED that the Lodi City Council does hereby approve the specifications and authorize advertisement for bids for a heavy-duty electric floor scrubber; and

BE IT FURTHER RESOLVED that the Lodi City Council further authorizes the City Manager to award or reject the bids up to \$12,000.

Dated: November 17, 2004

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I hereby certify that Resolution No. 2004-242 was passed and adopted by the City Council of the City of Lodi in a regular meeting held November 17, 2004, by the following vote:

AYES: COUNCIL MEMBERS – Beckman, Hitchcock, Howard, Land, and  
Mayor Hansen

NOES: COUNCIL MEMBERS – None

ABSENT: COUNCIL MEMBERS – None

ABSTAIN: COUNCIL MEMBERS – None

  
SUSAN J. BLACKSTON  
City Clerk